

**Minutes Board of Directors Meeting
Stillwater Unit Three Homeowners Association, Inc.
Wednesday March 18, 2020**

Meeting called to order at 1:00 pm by Deborah Coppola. A quorum was established. Deborah Coppola, Les Davis, Jay Gould, Paul Bachand and Tom Scholten. James was not in attendance due to illness.

Confirmation of proper meeting notice: the meeting was posted in accordance with the Florida Statutes and the bylaws of our association.

Minutes of previous meeting: Lester made a motion to accept February minutes as read. Paul seconded all in favor and motion carried.

No owners comments, no owners present.

President's Report:

- Front and back gates replaced
- Club House exterior pressure wash
- Front entrance gate/fence cleaned
- EFS Foam Solutions to correct pool cracks
- Pool/Spa coping to be done in April

Treasurer's Report: February financials were reported

Manager's Report: none reported

Landscape Committee Report: Projects completed and future projects

Unfinished business - none

New Business

- **Created a new Communications Committee.** Les Davis made motion to make Sharon Bostock point person for all notifications (e-mail, webpage, face book, club house etc.). Motion seconded by Paul Bachand, all in favor, motion passed. A list of duties will be compiled at the next meeting.
- **Curbing** - must be approved with Architecture Approval form. All curbing must be one piece solid and cemented and professionally installed and neutral in color to reflect the current installations. No patio bricks installed by home owners will be allowed. Tom Scholtens made a motion to accept this change, Lester seconded, all in favor, motion carried.
- **Landscape approvals** - Numerous quotes totaling \$7,027. Lester made motion to approve, Jay seconded, all in favor, motion passed
- **Pool Coping** - \$3,200, to replace coping around pool and spa. Color selected was Sunset yellow chocolate. Lester made motion to approve, Jay seconded, all in favor, motion passed
- **EFS Mud Jackers** - \$1,644 to repair large crack and another area to correct sinking pool deck. Paul made motion to approve, Tom seconded, all in favor, motion passed.

Adjournment: Lester made motion to adjourn meeting, Jay seconded, all in favor. Meeting adjourned at 2:03pm. No other meetings scheduled. A Budget meeting will be scheduled in October or November.